CPWI Action Plan

July 1, 2023 - June 30, 2024

Community:	**Klickitat & Lyle**	Minerva Account Name:	Klickitat - Lyle (PE)
Coalition Name:	**KLASAC**	Cohort:	3

FOR COALITION USE ONLY	Date Submitted: **6/14/23**	Submitted By: **Sheila Crapper**

FOR DBHR USE ONLY	Date Approved:	Approved By:

For assistance using this template please contact the DBHR Prevention Training Team at PxTraining@hca.wa.gov.

The 2023-24 version includes revised wording in many areas. It better aligns with wording you will find in Minerva 2.0.

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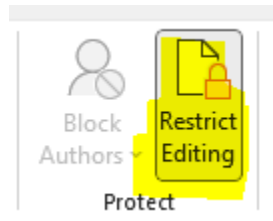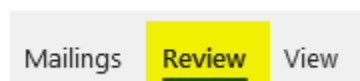
Helpful Hyperlinks:
- Excellence in Prevention List (EBPs)
- Community Coalition Guide
- Survey Selection Guide
- Communications Strategies: Guidelines & Tools

Funding Source Legend	
GFS	*General Fund State **(State Funds)***
SUPTRS CO	*Substance Abuse Prevention Treatment Recovery Services Carryover **(Federal Funds)** (formally known as SAPT) **Expires Sept 30, 2023***
SUPTRS	*Substance Abuse Prevention Treatment Recovery Services **(Federal Funds)** (formally known as SAPT)*
SABG CE	*Substance Abuse Block Grant – COVID Enhancement **(Federal Funds)** **Expires Sept 30, 2023***
ARPA	*American Rescue Plan Act **(Federal Funds)***
DCA	*Dedicated Cannabis Account **(State Funds)***
PFS	*Partnership For Success **(Federal Funds)** **Expires Sept 29, 2023***
SOR II NCE	*State Opioid Response No Cost Extension **(Federal Funds)** **Expires Sept 29, 2023***
SOR III	*State Opioid Response **(Federal Funds)***
TBD	*Funding not secured yet, or future planning if funds became available*
DFC	*Drug Free Communities Grant Funds **(Federal Funds)***
Other	*Local funding source or not DBHR contracted*
Match	*Match funding to support implementation / training*

Goal 1: _Decrease low neighborhood attachment and community disorganization_ [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

    Objective 1.1: _Increase community readiness to address ATOD issues_ [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

      CSAP Strategy: _Community Based Process_

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	_Use legend on 1st page_	_Briefly state the main purpose of activity_	_How much? How often?_	_Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?_	_Which organization is delivering program? Who is ensuring implementation occurs?_	_What survey will be used? Frequency?_
Coalition and Workgroup Meetings	**SUPTRS** **DCA**	The purpose of this activity is to ensure that coalition members have the opportunity to meet regularly to share information, conduct coalition work, and make important decisions related to the coalitions' strategic plan. No impact on meeting 60% EBP minimum. The coalition is not factored when determining the 60% EBP minimum.	Implementation Type: **Cohort** How many planned cohorts or campaigns? 2 Total activities: 24	Describe who this service will reach: Coalition Members, Community Members, & Partners Estimated # of hours planned for all the cohorts or campaigns: 24 Estimated # of persons served by the planned cohorts or campaigns: 30 IOM: Universal - Direct	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator Coalition Members	Survey: CAT Frequency: **One Time**

Coalition efforts in 2023-24 will include the following:

Shared Calendar of Coalition Events and Timeline	**SUPTRS** **SABG CE** **DCA** (Coord time only)	The purpose of this activity is to organize action plan items and inform members and the community about coalition related events.	On-going	Describe who this service will reach: Executive Committee, 4 members & coordinator	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator Executive Committee	
Evaluate Coalition and Trainings	**SUPTRS** **SABG CE** **DCA**	Work with coalition to develop an evaluation plan. Assess community awareness of coalition events and perceptions related to substance use. Explore use of existing low/no cost evaluation tools: via ESD 112, DBHR, CADCA. Use MINERVA "outcomes" reports when they become available.	On-going To begin: January 2024	Describe who this service will reach: All coalition members, minimum of 8	Organization delivering: KLASAC Coalition lead: Coalition Coordinator Executive Committee	
Coalition Member Recruitment	**SUPTRS** **SABG CE** **DCA**	The purpose of this activity is to inform the community regarding the coalition mission and recruit new members to the coalition. Includes Listening Sessions / parent education presentations & mailing.	On-going	Describe who this service will reach: Key Community Members representing all sectors of our communities.	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator Outreach Group	

Sustainability	**SUPTRS** **SABG CE** **DCA**	Coalition will consider sustainability and develop our capacity to ensure sustainability in our efforts. By Jan 1, coalition will start to analyze sustainability of current programming and overall coalition functions.	On-going	Describe who this service will reach: Full Coalition Membership	Organization delivering: KLASAC Coalition lead: Coalition Coordinator Executive Committee
Strengthen & exhibit Cultural Competence & Health Equity	**SUPTRS** **SABG CE** **DCA**	Coalition will exhibit cultural competence and increase our capacity to ensure diversity, equity, and inclusion (DEI) in our efforts. Will explore establishing DEI goals on a quarterly basis.	On-going To begin: October 2023	Describe who this service will reach: Full Coalition Membership	Organizational Partner: KLASAC Explore partnership w/CRITFC Coalition representative: Coalition Coordinator Executive Committee
Explore & strengthen regional partnerships	**SUPTRS** **SABG CE** **DCA**	As appropriate, *maintain* connections with the Klickitat County Health Department, SW Washington Regional Coordinators and Washington Gorge Action Programs (WGAP) As appropriate, *establish* connections with regional entities such as: the Family Youth System Partner Round Tables (FYSPRT), and the Southwest Washington Accountable Communities of Health (SWACH). As appropriate, establish connections with the Yakama Nation.	On-going	Describe who this service will reach: Full Coalition Membership	Organization delivering: KLASAC Coalition lead: Coalition Coordinator
Required meetings	**SUPTRS** **SABG CE** **DCA**	To ensure good communication and coalition effectiveness, Coordinator maintains regular contact with funders. This includes the Coordinator: * attending DBHR-hosted Learning Community Webinars. * having regular calls with the assigned DBHR Prevention Manager.	Total activities: 18	Describe who this service will reach: CPWI Coordinator	Organizational Partner: KLASAC Coalition lead: Coalition Coordinator
Key Leader Event	**SUPTRS**	Gain support from local key leaders and provide education regarding coalition accomplishments. Connect adult leaders with local youth by having youth talking with leaders about current issues and their views at the event.	April 2024 Total activities: 1	Describe who this service will reach: Local Key Leaders Community Members Estimated # of hours planned: 3 Estimated # of persons served: 30	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator Outreach Group

REPORTING GUIDANCE:

(for Coalition meetings)

In Minerva, create a new **Coalition** program for 2023-25. See slide from the Data Refresh training.

Create a Cohort for full coalition meetings during 2023-24. As applicable for the coalition's workgroup structure, create up to 3 additional Cohorts for the following: leadership committee meetings, and standing workgroup meetings, and ad-hoc workgroup meetings. In the location field, enter "Community Based" in the 'Location' field.

To assist with overall reporting needs in 2023-24, have copies of these 2 items: slide deck from the June '23 Data Refresh training & the Minerva 2.0 Guide created by DBHR.

*For the **Key Leader Event**, list the date of the KLE within the Quarterly Report for the Quarter that the KLE was held.*
Review slides from the Data Refresh training for entering a KLE as an Individual Activity.

Continuation of Goal 1: *Decrease low neighborhood attachment and community disorganization*
Objective 1.1: *Increase community readiness to address ATOD issues*
CSAP Strategy: *Information Dissemination*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much? How often?*	*Who is this service for? How many people reached?* *Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program?* *Who is ensuring implementation occurs?*	*What survey will be used?* *Frequency?*
Community Outreach *[emphasis on coalition visibility]*	**SUPTRS** Select from list. Select from list.	The purpose of these community engagement activities is to increase coalition visibility, utilize approaches such as creation & distribution of: • Resource cards • Ambassador packets Presentations/updates at: • PTO Meetings • REACH program • GEAR-UP Nights • 2 community events • Listening Sessions (during parent education) • Quarterly Coffee Meetings	Implementation Type: **Campaign** How many planned cohorts or campaigns? 1 (initially) Total activities: up to 10	Describe who this service will reach: Parents, Community Members, School Staff, & Youth Outreach is for all Community Members Estimated # of hours planned for all the cohorts or campaigns: 10 Estimated # of persons served by the planned cohorts or campaigns: up to 300 IOM: Universal - Indirect No impact on meeting 60% EBP minimum. Information dissemination activities are not factored when determining the 60% EBP minimum.	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator Outreach Team Media Team Student Assistance Professional School Districts	☒ Not Applicable

REPORTING GUIDANCE: In Minerva, create a new program called **Community Outreach – Klickitat-Lyle: 2023-2025**. This will serve as a 'bucket' for reporting on local communication campaigns from & about the coalition to the community.

How many Campaigns to be created are a local decision.

For additional information, review the slide deck from the Data Refresh training and the M 2.0 User Guide.

Objective 1.2: *Increase Community Capacity to address ATOD issues*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much? How often?*	*Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program? Who is ensuring implementation occurs?*	*What survey will be used? Frequency?*
Training for Coalition Members and Coordinator	*SUPTRS* *SABG CE* *DCA*	The purpose of this activity is to provide training regarding community-based process and the SPF to coalition coordinator. See table below for specific training opportunities. Other training options to be pursued, as funding and availability allows. No impact on meeting 60% EBP minimum. Most trainings are not factored when determining the 60% EBP minimum.	Total activities: 10	Describe who this service will reach: Coalition Coordinator Coalition Members Estimated # of hours planned for all the cohorts or campaigns: 54 Estimated # of persons served by the planned cohorts or campaigns: 74 IOM: Universal - Direct	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator	☒ Not Applicable

Planned training & capacity building activities for 2023-24 include:

Coalition Orientation for New Members	*SUPTRS* *SABG CE* *DCA* ******** in budget? Not in budget. Just my time	The purpose of this activity is to provide orientation opportunities to coalition members as needed.	Ongoing Total activities: 3	Describe who this service will reach: New coalition members Estimated # of hours: 3 Estimated # of persons: 8	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator
Executive Comm. Retreat	*SUPTRS*	Executive Committee will hold annual meeting/training.	March 2024 Total activities: 1	Describe who this service will reach: At least 6 coalition members Estimated # of hours: 4 Estimated # of persons served: 6	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator Executive Committee
WA State Prevention Summit	*DCA*	Attend workshops related to youth substance use prevention. Required for CPWI Coordinator.	Oct '23 Total activities: 1	Describe who this service will reach: Coalition Coordinator SAP-dependent on funding Up to 6 youth coalition members- dependent upon funding Estimated # of hours planned: 0 Estimated # of persons served: up to 8	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator

Provider Meeting	DCA	Coalition Coordinator will attend "All Provider Meeting" during year Required for CPWI Coordinator.	Oct '23 Total activities: 1	Describe who this service will reach: Coalition coordinator Estimated # of hours planned: 0 Estimated # of persons served: 1	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator
Coalition Leader. Institute	SUPTRS	Coalition Coordinator will attend the Coalition Leadership Institute during year.	Aug '23 Total activities: 1	Describe who this service will reach: Coalition Coordinator Estimated # of hours: 4 Estimated # of persons served: 1	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator
Spring Youth Forum	TBD	Provide opportunity for youth to connect with other youth coalitions to share their project.	May '23 (TBD) Total activities: 1	Describe who this service will reach: Youth coalition members Estimated # of hours: 6 Estimated # of persons served: up to 6	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator DBHR Youth Advisor
CADCA Mid-Year '23	DCA	Support young people and adults in attending national trainings related to prevention.	July, 2023 Total activities: 1	Describe who this service will reach: SAP attending '23 Estimated # of hours planned: 30 Estimated # of persons served: 1	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator ESD 112
Provide Cultural Competency Training	TBD	The purpose of this activity is to provide training for coalition and community members on issues related to cultural competency.	October 2023 Total activities: 1	Describe who this service will reach: Coalition members Estimated # of hours: 1.5 Estimated # of persons served: 8 minimum	Organizational Partner: KLASAC ESD 112 Coalition representative: Coalition Coordinator Executive Committee
Positive Action Facilitat. Training	SUPTRS	Training from Positive Action for staff that will be leading implementation in schools.	November 2023 Total activities: 1	Describe who this service will reach: School District Staff Coalition Coordinator Estimated # of hours: 2 Estimated # of persons: 5	Organizational Partner: KLASAC Coalition representative: Coalition Coordinator School District

REPORTING GUIDANCE: In Minerva, <u>all</u> training and conference sessions are entered within the BUILD CAPACITY Channel.
Under Activity Type, select 'Training'. Then, under Service Type, select the best match for the training that was attended.

Goal 3: *Decrease Favorable Parental Attitudes Towards Substance Use*[This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

    Objective 3.1: *Increase parental awareness of risk/protective factors and consequences of substance use* [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

        CSAP Strategy: *Information Dissemination*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much? How often?*	*Who is this service for?* *How many people reached?* *Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program?* *Who is ensuring implementation occurs?*	*What survey will be used? Frequency?*
Public Awareness *[emphasis on media messages directed to the Community]*	***SUPTRS*** ***TBD*** Select from list.	The purpose of this activity is to provide information regarding substance use prevention to parents, school staff, youth and community members. This would include such things as: • Media campaign • Red Ribbon Week • Start Talking Now This is to occur in venues and platforms such as: • 2 community events • GEAR-UP Nights • Listening Sessions (during parent education) • Quarterly Coffee Meetings	Implementation Type: **Campaign** How many planned cohorts or campaigns? 1 (initially) Total activities: up to 10	Describe who this service will reach: Parents, Community Members, School Staff, & Youth Outreach is for all Community Members Estimated # of hours planned for all the cohorts or campaigns: 10 Estimated # of persons served by the planned cohorts or campaigns: up to 300 IOM: Universal - Indirect No impact on meeting 60% EBP minimum. Information dissemination activities are not factored when determining the 60% EBP minimum.	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator Outreach Team Media Team Student Assistance Professional School Districts	☒ Not Applicable
Positive Community Norms Campaign	***SUPTRS*** Select from list. Select from list.	Coalition will work with TADAA on a campaign that reduces misperceptions of youth use of substances by addressing the difference between high "perception" of use and actual usage rates. No impact on meeting 60% EBP minimum. Information dissemination activities are not factored when determining the 60% EBP minimum.	Implementation Type: **Campaign** How many planned cohorts or campaigns? 1 Total activities: 3	Describe who this service will reach: Community Members and Youth Estimated # of hours planned for all the cohorts or campaigns: 5 Estimated # of persons served by the planned cohorts or campaigns: up to 400 IOM: Universal - Indirect	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: TADAA Coalition Coordinator Student Assistance Prof.	☒ Not Applicable

REPORTING GUIDANCE:	In Minerva, create a new program called **Public Awareness – Klickitat-Lyle: 2023-2025**. This will serve as a 'bucket' for reporting on all regional, state, and national substance use disorder prevention public awareness campaigns.
	How many Campaigns to be created are a local decision.
(for Public Awareness)	Typically, planning meeting are not entered. Incorporate planning time in such places as Staff Hours 'Indirect' time. Partners & Coalition members that assist with planning can be captured in the "Volunteer Resources" section of a reporting entry. ***
	For any "Program Start Up" costs, such as purchase of materials, and that cost is incurred prior to the program, create an entry for that program in the Build Capacity Channel. Under Activity Type, select 'Development". Then, under Service Type, select "Program Start-Up". Per Program Cost Clarification memo, pre-approval is required.
	For additional information, review the slide deck from the Data Refresh training and the M 2.0 User Guide.
REPORTING GUIDANCE:	In Minerva, create a new **Positive Community Norms** program for 2023-24.
	How many Campaigns to be created are a local decision.
	For additional information, review the slide deck from the Data Refresh training and the M 2.0 User Guide.

Goal 4: _Decrease Early and Persistent Antisocial Behavior_ [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

   Objective 4.1: Increase opportunities, skills, and recognition to promote attachment to society, community, and school [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

   CSAP Strategy: _Education_

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	_Use legend on 1st page_ Select from list. Select from list.	_Briefly state the main purpose of activity_	_How much? How often?_	_Who is this service for? How many people reached?_ _Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?_	_Which organization is delivering program?_ _Who is ensuring implementation occurs?_	_What survey will be used? Frequency?_
Positive Action	**DCA** Select from list. Select from list.	Implement Positive Action program in some PreK-Grade 8 classrooms. Monthly articles reinforcing the word of the month Include monthly themes in Learn and Play Groups. Counts towards meeting 60% EBP minimum. **Positive Action** is an EBP.	Implementation Type: **Cohort** How many planned cohorts? 3 Klickitat 2/3 Klickitat 4/5 Lyle Elementary Total activities: up to 50	Describe who this service will reach: Students Grades K – 8 School Staff Families Estimated # of hours planned for all the cohorts or campaigns: 48 Estimated # of persons served by the planned cohorts or campaigns: up to 50 IOM: Universal - Direct	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: School Districts FVRL Coalition Coordinator	Survey: Strengths & Difficulties Survey Frequency: **Pre / Post**

**Expand into Lyle Schools and potential expansion into Glenwood Schools**	_Coordinator Time_ Select from list. Select from list.	Coordinator will work with Lyle School staff to continue implementation efforts of Positive Action into their schools. Coordinator will discuss with Glenwood staff the possibility of implementing Positive Action in their school. Will provide support in getting started beginning October 1, 2023 Decision as early as November 2023.	Implementation Type: Select from list.	Describe who this service will reach: Elementary and Secondary Students	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator	

REPORTING GUIDANCE:

For **Positive Action**, create a new program for 2023-2024.

Create a Cohort for each classroom of students going through the sequence of sessions.

For any "Program Start Up" costs, such as a curriculum purchase, and that cost is incurred during a month when the program is not being offered, create an entry for that program in the Build Capacity Channel. Under Activity Type, select 'Development". Then, under Service Type, select "Program Start-Up". Per Program Cost Clarification memo, pre-approval is required.

For potential expansion, reporting needs will be identified by Sept 30, 2023.

Goal 5: *Increase Family Bonding*

    Objective 5.1: *Increase opportunities, skills and recognition to contribute to family bonding*

        CSAP Strategy: *Education*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much?* *How often?*	*Who is this service for?* *How many people reached?* *Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program?* *Who is ensuring implementation occurs?*	*What survey will be used?* *Frequency?*
Positive Action *[parenting component]*	**DCA** Select from list. Select from list.	Implement Positive Action parenting classes to parents in communities of Lyle and Klickitat. Presented as seven one-hour classes that teach parents how to lead their families effectively, use the Family Kit, and do positive actions in the home. Counts towards meeting 60% EBP minimum. Positive Action is an EBP.	Implementation Type: Select from list. How many planned cohorts or campaigns? 1 Total activities: 2	Describe who this service will reach: Parents Estimated # of hours planned for all the cohorts or campaigns: 14 Estimated # of persons served by the planned cohorts or campaigns: up to 10 IOM: Universal - Direct	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator	Survey: Positive Family Management Frequency: **Pre / Post**

REPORTING GUIDANCE:

For **Positive Action (Parenting Component)**, create a new program for 2023-2024.

Create a Cohort for each group of parents going through the sequence of sessions.

For any "Program Start Up" costs, such as a curriculum purchase, and that cost is incurred during a month when the program is not being offered, create an entry for that program in the Build Capacity Channel. Under Activity Type, select 'Development". Then, under Service Type, select "Program Start-Up". Per Program Cost Clarification memo, pre-approval is required.

Goal 6: _Increase Community Bonding_ [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

Objective 6.1: _Increase opportunities, skills and recognition for prosocial involvement in the community._ . [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

CSAP Strategy: _Alternative Activity_

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	_Use legend on 1st page_	_Briefly state the main purpose of activity_	_How much? How often?_	_Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?_	_Which organization is delivering program? Who is ensuring implementation occurs?_	_What survey will be used? Frequency?_
Gorge Youth Mentoring	**DCA** Select from list. Select from list.	Support implementation of Gorge Youth Mentoring, a self- selected mentoring program for at-risk youth by establishing at least 4 referrals in local mentoring program and recruit 4 mentors. Counts towards meeting 60% EBP minimum. 1:1 community-based mentoring is an EBP.	Implementation Type: Select from list. How many planned cohorts or campaigns? 2 Total activities: 14	Describe who this service will reach: Youth in communities of Klickitat & Lyle Estimated # of hours planned for all the cohorts or campaigns: 14 Estimated # of persons served by the planned cohorts or campaigns: at least 4 IOM: Selective	Organizational Partner helping deliver the program: Next Door Inc Coalition representative that is lead on this program: Coalition Coordinator	Survey: Participant survey Community Connections Frequency: **Pre / Post**

REPORTING GUIDANCE: For **Gorge Youth Mentoring**, create a new program for 2023-24.

Reporting needs will be identified by Sept 30, 2023. ***____ .

Goal 7: *Reduce Availability of Alcohol* *[This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]*

  Objective 7.1: *Decrease youth access to alcohol* *.* *[This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]*

  CSAP Strategy: *Environmental*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much?* *How often?*	*Who is this service for?* *How many people reached?* *Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program?* *Who is ensuring implementation occurs?*	*What survey will be used?* *Frequency?*
Retailer Education *(coupled with CANS or STARS Assessments)*	***SUPTRS*** Select from list. Select from list. (No planned costs) N/A for 60% EBP minimum. Most environmental strategies are not factored when determining the 60% EBP minimum.***	TADAA members reach out to local store owners. Will implement a local assessment of retail locations and share information with business owners. Planned for: March 2024	Implementation Type: **Campaign** How many planned cohorts or campaigns? 1 Total activities: 2	Describe who this service will reach: 2 Local Businesses and their employees Estimated # of hours planned for all the cohorts or campaigns: 2 Estimated # of persons served by the planned cohorts or campaigns: up to 10 IOM: Selective	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator SAP	☒ Not Applicable

REPORTING GUIDANCE: In Minerva, create a new program called **Environmental Strategies – Klickitat-Lyle: 2023-2025**. This will serve as a 'bucket' for reporting on environmental strategies.

Coordinator will work with PSM to review reporting plans by October 31, 2023.

Goal 8: *Reduce Availability of Prescription Medications* [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

    Objective 8.1: *Decrease youth access to prescription medications* [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

      CSAP Strategy: *Information Dissemination*

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much? How often?*	*Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program? Who is ensuring implementation occurs?*	*What survey will be used? Frequency?*
Rx Take Back	*TBD*	Continue to support our permanent drug take back location with awareness activities regarding safe disposal of medications. Permanent lock box in White Salmon & Goldendale – No take back "events" in K/L… only promotion of events/options in other communities. No impact on meeting 60% EBP minimum. Information dissemination activities are not factored when determining the 60% EBP minimum.	Implementation Type: **Campaign** How many planned cohorts or campaigns? *1* Total activities: 4	Describe who this service will reach: General Population Estimated # of hours planned for all the cohorts or campaigns: 4 Estimated # of persons served by the planned cohorts or campaigns: up to 100 IOM: Universal - Indirect	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator Media Team	☐ Not Applicable

REPORTING GUIDANCE: *** RAY to revisit how this is written. (Hold off on building program until fall take back day?)

In Minerva, create a new **Drug Take Back** program for 2023-24.

Create one Campaign to report on any/all activities related to implementing this program.
In the EB Strategy field of the Campaign, select 'Drug Take Backs'. That will ensure you see the relevant prompts when entering the activities.

*** RAY may add references to planning mtgs.

Goal 9: _Increase Peer Bonding (opportunity, skill, recognition)_ [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

    Objective 9.1: _Increase opportunities, skills and recognition for pro social_ [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

      CSAP Strategy: Alternative Activity

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	_Use legend on 1st page_	_Briefly state the main purpose of activity_	_How much? How often?_	_Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?_	_Which organization is delivering program? Who is ensuring implementation occurs?_	_What survey will be used? Frequency?_
TADAA	**SUPTRS** _Select from list._ _Select from list._	Teens Advocating for Drug and Alcohol Awareness (TADAA). Youth meet to plan various prevention activities, such as Red Ribbon Week and other Public Awareness activities. This will take place in both Klickitat and Lyle Schools.	Implementation Type: Cohort How many planned cohorts or campaigns? 1 Total activities: up to 24	Describe who this service will reach: High School Students in Klickitat and Lyle School Districts Youth Coalition Members Estimated # of hours planned for all the cohorts or campaigns: 24 Estimated # of persons served by the planned cohorts or campaigns: up to 10 IOM: Universal - Direct	Organizational Partner helping deliver the program: KLASAC Coalition representative that is lead on this program: Coalition Coordinator Student Assistance Professional	Survey: Leadership/Mentoring Frequency: **Pre / Mid / Post**

REPORTING GUIDANCE: For **TADAA**, create a new program for 2023-24.

        ***_____.

Goal 2: _Decrease favorable attitudes towards youth substance use and abuse_ [This is the 'Risk Factor & Protective Factor' within the Logic Model portion of Minerva 2.0.]

Objective 2.1: _Increase perception of harm of ATOD use by youth_ [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]

CSAP Strategy: Education

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	_Use legend on 1st page_	_Briefly state the main purpose of activity_	_How much? How often?_	_Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?_	_Which organization is delivering program? Who is ensuring implementation occurs?_	_What survey will be used? Frequency?_
Class Action	**DCA** Select from list. Select from list.	Implement at least 6 sessions of Class Action, an evidence-based prevention program for High School Students.	Implementation Type: Select from list. How many planned cohorts or campaigns? 2 Total activities: 6	Describe who this service will reach: High school students in Klickitat & Lyle Estimated # of hours planned for all the cohorts or campaigns: 6 Estimated # of persons served by the planned cohorts or campaigns: 12-20 IOM: Universal - Direct Counts towards meeting 60% EBP minimum. Project Northland is an EBP. *** edit in conjunction with Project-N note	Organizational Partner helping deliver the program: KLASAC School District Coalition representative that is lead on this program: Student Assistance Professional Coalition Coordinator	Survey: Perceived Harm/Risk Survey Frequency: **Pre / Post**
Project Northland	**DCA** Select from list. Select from list.	*** any questions about completing? ➔	Implementation Type: Select from list. How many planned cohorts or campaigns? 2 Total activities: 10	Describe who this service will reach: Grades 6-8 Estimated # of hours planned for all the cohorts or campaigns: 10 Estimated # of persons served by the planned cohorts or campaigns: 10-25 IOM: Universal - Direct Counts towards meeting 60% EBP minimum. Project Northland is an EBP. *** edit in conjunction with C.action note	Organizational Partner helping deliver the program: KLASAC School District Coalition representative that is lead on this program: Student Assistance Professional Coalition Coordinator	Survey: Healthy Decisions Survey Frequency: Pre / Post

REPORTING GUIDANCE:

For each of these programs, create a new program for 2023-2024.

Create a Cohort for each classroom of students going through the sequence of sessions.

For any "Program Start Up" costs, such as a curriculum purchase, and that cost is incurred during a month when the program is not being offered, create an entry for that program in the Build Capacity Channel. Under Activity Type, select 'Development". Then, under Service Type, select "Program Start-Up". Per Program Cost Clarification memo, pre-approval is required.

Objective 2.1 (continued): Increase perception of harm of ATOD use by youth [This is the 'Contributing Factor' within the Logic Model portion of Minerva 2.0.]
 CSAP Strategy: Problem Identification and Referral

Name of Program	Funding Source	Brief Description	How	Who & IOM Category	Lead and Responsible Party(ies)	Surveys
Program Name	*Use legend on 1st page*	*Briefly state the main purpose of activity*	*How much? How often?*	*Who is this service for? How many people reached? Is it Universal-Indirect, Universal-Direct, Selective, or Indicated?*	*Which organization is delivering program? Who is ensuring implementation occurs?*	*What survey will be used? Frequency?*
Project Success [In-School Student Assistance Professional at Lyle and Klickitat Schools]	**Other** Select from list. Select from list.	Work in partnership with the coalition to implement the school-based strategy and activity of the Student Assistance Prevention-Intervention Service Program (SAPISP). SAPISP is a comprehensive, integrated model of services that fosters safe school environments, promotes healthy childhood development and prevents substance use/misuse.	2023-2024 School Year	Describe who this service will reach: Middle and High School students in Klickitat and Lyle School Districts School District Staff Estimated # of persons served by the planned cohorts or campaigns: 75 Min IOM: Universal - Direct	Organizational Partner helping deliver the program: ESD 112 Coalition representative that is lead on this program:	Survey: LGAN reporting system

The Student Assistance Professional:

• Provides screening & referral information	• Participate as integral member of the multi-disciplinary team at assigned school(s)
• Conducts early intervention educational support groups for selected & indicated students	• Implements Project SUCCESS (Schools Using Coordinated Community Efforts to Strengthen Students)
• Attends & participates in the coalition, as appropriate	• Assists in developing alcohol, tobacco &other drug related policies at school(s) when needed
• Provides a "Prevention Education Series" to one grade level per year	• Implements & maintain methods of program evaluation
• Provides information & increases awareness of available prevention, intervention, & treatment services to school staff, parents, and students	

REPORTING GUIDANCE: **Project Success** is not added as a program in Minerva. There is no reporting by the coalition on this program.
If the SAP collaborates with the coalition and/or a coalition-sponsored youth group on activities, there will be a need to report those activities. Initial plans for such reporting to be established by Sept 15, 2023.

To Do List:

1	Update funding sources	
2	add in purple text	
3	Pre/post for C.Action & P.Northland	
4	~~Move Project Success~~	
5	Align 'TBD' funding notations	